

GOVERNMENT OF TAMILNADU

ABSTRACT

Text Books - Tamil Nadu Text Book Society - Memorandum of Association and Rules - Amendments - Orders - Issued.

EDUCATION DEPARTMENT

Dt. 22nd June, 1971.

G.O.Ms.No.1027

Read:

G.O.Ms.No. 849 Education dated 27-5-65.
G.O.Ms.No.665 Education dated 28-4-70.
G.O.Ms.No.1375 Education dated 5-8-70.
(recording the Memorandum and Rules of Tamilnadu Text Book Society)
G.O.Ms.No.711 Education dated 23-4-71.

ORDER:

Under Article VII of the Memorandum of Association of the Tamilnadu Text Book Society the Government of Tamilnadu do hereby direct that the Society shall make the following amendments to its rules:

AMENDMENTS

In the said rules:

i) in clause (a) of Rule 25 the following entry in the list of members of the Board shall be deleted and entries (x) and (xi) renumbered as (ix) and (x) namely:-

"(ix) Director of Collegiate Publications

ii). For Rule 37, the following rule shall be substituted namely:-

"37. Sanction of posts and appointments to posts

The posts of Managing Director, Secretary and Accounts Officer have been sanctioned under the Memorandum of Association and Rules of the Society. As regards all the other posts in the Society the authority competent to sanction the creation, continuance and permanent retention of posts shall be the Executive Committee in respect of posts carrying a maximum emoluments (pay plus all other allowances) of above Rs.1000 p.m. and the Finance Committee in respect of posts carrying maximum emoluments of Rs.1,000/- and below per mensem. The authorities competent to make appointments to the various posts shall be as follows:-

Appointing Authority

Post

Government

Managing Director
~~Managing Director~~

- a) Posts carrying a maximum emoluments of Rs.1000/-and below per month:-
 - i) Posts which correspond to non-Gazetted posts in State Government .. Managing Director Service
 - ii) Posts which correspond to Gazetted .. Finance Committee posts in State Government Service
- b). Posts carrying a maximum emoluments of above Rs.1000/-p.m. ... Executive Committee
- iii) In the list of duties and powers of the Finance Committee given under Rule 41 for entry (j) the following entry shall be substituted, namely:-

- "(j) to regulate the terms and conditions of service of Officers and servants of the Society subject to such policy decisions as may be laid down by the Board."
- iv) Under Rule 44 in the list of members of the Finance Committee item (d) 'Director of Collegiate Publications' shall be omitted and item (e) shall be renumbered as item (d).
- v) Under sub-rule (b) of Rule 45, for item (i) the following item shall be substituted, namely:-

"(i) no expenditure other than contingent expenditure shall be incurred on any item for which no provision has been made in the annual, revised or supplementary Budget Estimate of the Society."

and

after sub-rule (c) the following sub-rule shall be substituted, namely:-

"d) The Finance Committee shall meet once in three months or as often as necessary."

vi) For rule 49 of the said rules the following shall be substituted, namely:-

" 49. Financial powers of the Managing Director

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a)
The Managing Director shall exercise all the financial powers generally exercised by a Head of Department under the State Government as are relevant in the context of the Working of Book Society subject to the provisions in the Budget of the Society as approved by the Authorities of the Society. The Managing Director of the Society shall be the Chief Drawing Disbursing Officer of the Society. He may sanction the purchase or hire of stores, papers, forms, stationery, furniture or equipment required for the Office or offices of the Society calling for tenders and scrutinising them when received or into contracts for supply of equipment required by the Society provided that it shall not be necessary to call for tenders value of equipment required or expenditure involved in the is less than Rs.1000/-or if the above articles or equipment urgently required.

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In regard to purchase of stationery and giving work to presses the Managing Director should adhere to the various and regulations followed from time to time by the Director Stationery and Printing in such matters. When tenders are for, he will be competent to take final decisions as to which tender should be accepted. In regard to other matters the Director shall to the extent possible follow mutatis mutandam corresponding rules and regulations observed generally by Government Departments.

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He may incur expenditure on any item for which provision been made in the Annual, Revised or Supplementary Budget of the Society. He may with reference to sub-rule (a) (iii) rule 45 obtain the approval of the Finance Committee for the rates of rates for printers and the rates at which payments to be made to the proof readers etc. and such other matters such approval he need not refer to the Finance Committee individual cases where the rates proposed are the same as or lower than those approved on earlier occasions by the Finance Committee for similar or analogous items of work and he need refer to the Finance Committee only individual cases where higher rates are proposed to be adopted. The Managing Director may incur contingent expenditure not exceeding Rupees Five hundred at a time on any item of work. He may delegate his financial powers to any Officer of the Society under intimation to the Board. The entrustment of work to private presses shall be done by the Managing Director in consultation with the Director of Stationery and Printing, Tamilnadu whose views and copies thereof shall form part of the records of the Text Book Society in the relevant files.

vi) For Rule 50, the following rule shall be substituted

The Secretary shall be an officer to the Society. The Secretary shall look after the management and affairs of the Society under the supervision of the Managing Director. He shall attend to all matters relating to Publications under the supervision of the Managing Director. The Secretary shall convene whenever necessary all the meetings of the Board. The Secretary shall keep proper minutes of the proceedings of the meetings of the members of the Society and the Board and shall do every thing necessary to give effect to the resolutions passed at the said meetings. The Secretary shall keep all records of the Society at a place to be determined by the Board.

2. Pending amendment of the rules with retrospective effect from 23-4-71 in the case of the amendments consequent on the abolition of the post of Director of Collegiate Publications and with effect from the date of this order in the case of the other amendments the Text Book Society shall transact business deeming the rules to have been amended as mentioned in para 1 above. The Managing Director is requested to arrange for making the above amendments as early as possible. Minor verbal modifications may of course be made when the amendments are actually made provided the purport of the version given in para 1 above is not affected.

3. The P.D. Account in the name of the Director of Collegiate Publications may be closed and the funds for Collegiate Publications may be merged with those for the other activities of the Text Book Society. Separate accounts shall however be kept for Collegiate Publications in order that inter alia the cent per cent assistance due from the Government of India under the One crore scheme (Centrally sponsored scheme for production of literature in regional languages at University level) may be claimed easily.

4. This order issues with the concurrence of the Finance Department vide its U.O.No.44869A/E/71-1 dated 8-4-71.

(BY ORDER OF THE GOVERNOR)

K. DIRAVIAM
SECRETARY TO GOVERNMENT.

To
The Managing Director, Text Book Society, Kuralagar, Madras
The Director of Stationery and Printing, Madras-1.
The Director of School Education, Madras-6.
The Director of Collegiate Education, Madras-6.
The Accountant-General, Madras-18.
The Accountant-General (CAO), Madras-9.
The Pay and Accounts Officer, Madras-9.

/Forwarded/By Order/